

Hooksett Sewer Commission  
October 19, 2021  
Meeting Minutes

INITIAL	COMMENTS
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RPD	

This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Richard Bairam, Commissioner Robert Duhaime, Superintendent Ken Conaty and Assistant Superintendent John Clark.

**Approve and Sign manifest**

**Approve minutes:** Commissioner Richard Bairam made motion to approve the meeting minutes from October 5, 2021. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.

**Read Correspondence**

**Financial Report:** Guy came in and gave the Sewer Commission a brief overview of the Sewer Commission accounts.

Commissioner Robert Duhaime made motion to transfer \$3900.00 from the Hooksett Sewer Commission checking account to the Hooksett Sewer Commission Trust Property Enhancements account for the first three months of rent for fiscal year 2022. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously.

Commissioner Robert Duhaime made motion to transfer \$30,000.00 from the Hooksett Sewer Commission checking account to the Hooksett Sewer Commission Trust Plant and Composting account for the first three months of fiscal year 2022 savings from Renewable Energy Systems. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously.

**Scheduled Appointments:** 12:15pm Dave Scarpetti and Dick Boisvert **RE: Capacity for 1554 Hooksett Road.** Dick Boisvert owns 1554 Hooksett Road and is interested in selling the property. He was inquiring on how much sewer capacity comes with the sight. How much capacity Dick Boisvert has is in question. Linda and Superintendent Conaty will do some research and get back to Dave Scarpetti.

**Superintendent Conaty's Report:**

**Plant:**

- The plant is still running excellent discharge numbers with no violations

**TIF Project:**

- Agreement with Granite woods in the works. The agreement was approved at the TIF

**Phase 3 Plant Upgrades:**

- PRB is waiting on information from the suppliers

**Solar:**

- The employees down at the plant have finished mowing the solar field. It took 64 man hours to finish. The Sewer Commission would like for Superintendent Conaty to look into how much it would cost to have a replacement panel on hand.

**Force Main Replacement:**

- Superintendent Conaty is working with Underwood on a design
- The borings are complete

**Dewatering Upgrade/Pilot Study:**

- Underwood is completing the evaluations and recommendations. This should be in by the end of the month.
- Superintendent Conaty is planning to visit BDP in New York on November 3<sup>rd</sup> and 4<sup>th</sup>.

**Other:**

- The new ramp going into the Sewer Commission office should start to be installed this week on Thursday and Friday.
- GE Permit was approved by NHDES- IDP needs approval from the Hooksett Sewer Commission
- Shinnci USA is trying to sell the Hooksett Sewer Commission a dryer. RMI has separated from doing business with them. The Hooksett Sewer Commission is not interested in a Shinnci dryer at this time.
- The Hooksett Sewer Commission agreed to send back up to their budget to the budget committee per their request.

**Old Business:** TIF updates every third Tuesday of the month

**New Business:** The next Sewer Commission meeting will be November 2, 2021  
City Council meeting October 27, 2021 @6pm

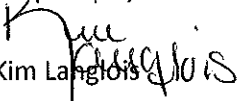
**Non-Public Session:** Commissioner Richard Bairam made motion to go into non-public session at 2:10pm, under **RSA 91-A:3, II(e)**. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously. Commissioner Richard Bairam made motion to come out of non-public session at 2:15pm. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously. No decisions were made.

**Public Input:** A resident from 130 Mammoth Road came in to request a reduction on her sewer bill. This particular unit at Carrington Farms has consistently been using more water than the other buildings. The sewer bills in this unit have doubled since the last billing quarter. We contacted Manchester water works regarding the usage for the next billing cycle and we were told it was just as high. Many residents have come in or called to questions the increase in their sewer bills. We are directing them to contact the Condo Association in regards to getting the building inspected for leaks. The Condo Association pays the water bills for each building but the owners are responsible for their own individual sewer bills. The Association has had to have noticed in increase in water usage for this particular building. The Sewer

Commission recommended for the resident to contact the Association and push them to look into this issue. There is nothing that the Sewer Commission can do to reduce the usage from this building. The sewer reads are based off of the water consumption of the building and unless provided proof of the consumption of this building not going into the sewer, the sewer department has to charge for the usage metered for that building.

**Adjournment:** Commissioner Richard Bairam made motion to adjourn at 2:17pm. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.

Respectfully Submitted,

  
Kim Langlois  
Billing Clerk

  
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Richard Bairam  
Clerk